



PERSONAL PLANNING MENU

A plan built around **you.**

Client Name

Date

ESTATE PLANNING

- ☐ Essential Documents Design/Analysis Wills
 - ☐ Medical Power of Attorney
 - ☐ Durable Power of Attorney
 - ☐ Advanced Directives
- ☐ Trust Design/Analysis
 - ☐ Donor Advised Funds
 - ☐ Charitable Trusts Report
 - ☐ Foundation Design
 - ☐ Spousal Trust Analysis
 - ☐ Family Limited Partnership Report
- ☐ Establish Secure Link for Authorized People
- ☐ Probate Flow Chart
- ☐ Estate Tax Projection Report
- ☐ Tax Efficient Inheritance Analysis
- ☐ Estate Equalization Design
- ☐ Legacy Discussions
 - ☐ Facilitate Heir Meeting
- ☐ Create Outline for Future Discussion
 - ☐ Revocable/Irrevocable Trust

FAMILY NEEDS PLANNING

- ☐ Prenuptial Design/Analysis
- ☐ Blending Household Financial Analysis
- ☐ Educational Funding Analysis
 - ☐ 529's
 - ☐ UTMA/UGMA
 - ☐ FAFSA Prep
 - ☐ Scholarship Search
- ☐ Divorce Analysis
 - ☐ Preparation Strategy
 - ☐ Financial Reporting
 - ☐ Settlement Analysis
 - ☐ Child Support Analysis
 - ☐ Marital Support Analysis
- ☐ Eldercare Analysis
 - ☐ Aging in Place Report
 - ☐ Transitioning to Community Report
 - ☐ Professional Care Team Analysis
 - ☐ Family Communication Facilitation
 - ☐ Create Written Action Plan
- ☐ Special Needs Care
 - ☐ Family Attorney Coordination/ Report
 - ☐ Special Needs Trust Design/Analysis
 - ☐ ABLE Accounts

INSURANCE PLANNING

- ☐ Review Docs - Insurance
- ☐ Life Insurance Needs Analysis
- ☐ Life Insurance - Review Current
- ☐ Beneficiary Review
- ☐ Disability Income Needs Analysis
- ☐ Disability Income Analysis - Current
- ☐ Long-Term Care Needs Analysis
- ☐ Long-Term Care Analysis - Current
- ☐ Long-Term Care Analysis - Parents
- ☐ Health Insurance - Review Current
- ☐ Health Insurance Questionnaire
- ☐ Medicare/Medigap/Rx Drug Plan - Annual Review
- ☐ Vault Upload - Insurance Contracts
- ☐ ID Theft Protection
- ☐ Personal Home & Auto Review
- ☐ Renter's Insurance Review
- ☐ Commercial Property and Liability Review
- ☐ Umbrella/Excess Coverage Review
- ☐ Team Meeting - Insurance Agent
- ☐ Annuity Review

INVESTMENT MANAGEMENT

- ☐ Investment Policy Statement
- ☐ Fee/Cost Assessment
- ☐ Volatility Stress Test
- ☐ Portfolio Assessment
- ☐ Fiduciary Investment Consult
 - ☐ Current 401k/457/403b
 - ☐ Previous 401k/457/403b
 - ☐ Assets Held Away
 - ☐ Real Estate
 - ☐ Non-Traditional Assets
 - ☐ Self-Directed Accounts
- ☐ Education – Funds vs. Single Securities
- ☐ Education – Portfolio Construction



PERSONAL PLANNING MENU

Few people
randomly
arrive where
they want to
be.

*Let's discuss your plan that
seeks to help you get where
you want to go.*

Level Four Financial does not offer tax nor legal advice. We suggest that you discuss your specific situation with a qualified tax or legal advisor.

ORGANIZE & ANALYZE

- ☐ Personal Financial Website
- ☐ Cash Flow Analysis
 - ☐ Broad Work Sheet Report
 - ☐ Budget Accountability Partnership
- ☐ Emergency Reserve Analysis
- ☐ Ongoing Reporting
 - ☐ Historical Net Worth Statement
 - ☐ Balance Sheet
 - ☐ Asset Allocation
- ☐ Debt Strategy
 - ☐ Debt Squash Analysis
 - ☐ Leverage Analysis
 - ☐ Credit Report Analysis
 - ☐ Important Document Analysis
 - ☐ Upload to Secure Vault
 - ☐ Provide Secure Access
 - ☐ Employee Corporate Benefits
 - ☐ Deeds & Titles

RETIREMENT PLANNING

- ☐ Retirement Readiness Tool
- ☐ Retirement Income Projection
- ☐ Required Minimum Distribution Strategy
 - ☐ Education Report
 - ☐ Roth Conversion Strategy
 - ☐ Qualified Premium Analysis
- ☐ Mailbox Income Analysis
 - ☐ Dividend/Income Strategy
 - ☐ Rental Property Analysis
 - ☐ Pension Analysis
 - ☐ Social Security Analysis
 - ☐ Guaranteed Income Analysis
- ☐ Annuity Review

TAX PLANNING

- ☐ Tax Report Analysis
- ☐ Charitable Giving Report
- ☐ Maximizing Qualified Plans Report
- ☐ Tax Efficient Growth Design
- ☐ Tax Free Income Design